

Order a CD or Digital Print

Archives and Library

Order Number



Name	Date	Staff
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Digital Scans to CD	A : Standard Resolution: 300 dpi @ 8 x 10" \$15.00 / image RUSH ORDER: \$30.00 / image		
Digital Prints	B : 8 x 10" size \$20.00	C : 11 x 14" size \$60.00 (some restrictions apply)	D : 16 X 20" size \$100.00 (some restrictions apply)
Restrictions: Byron Harmon (V263) images unavailable in 11 x 14" or 16 x 20" sizes			
RUSH ORDER? YES / NO (circle) Rush order is 3 business days (time permitting) Cost of image x 2 (PLUS handling & courier fees, if applicable)			

Image identification # (e.g. V263 / NA - 936)	Description: Accuracy of description, dates, photographer, etc. is the responsibility of the applicant.	Size: A / B/ C/ D	Cost
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No additions or changes may be made to the order once submitted.

Page 1 \$	Additional pages \$	COST OF IMAGES
Courier / email handling fee \$		POSTAGE/HANDLING
Permission for Use application form must be completed		USE FEE
DETAIL		OTHER CHARGES
		SUBTOTAL
Orders shipped within Canada - Government Sales Tax (#R-1837643)		GST / HST
Invoice # or receipt #		TOTAL (Canadian \$)
Date order completed	Date shipped or picked up	Signature of pickup

Archives and Library Conditions for the release of reproductions

This signed form constitutes an agreement between the Whyte Museum of the Canadian Rockies and the purchaser subject to the following conditions:

The Whyte Museum reserves the right to refuse to supply reproductions and/or permit use based on any of these factors.

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2. Publication, exhibition and commercial use are subject to **Use Fees** in addition to reproduction costs.
3. A **credit line** must accompany each image or document used and must be placed in an obvious and logical location in proximity to the image or in a dedicated credit section.

Example of a credit line: **Whyte Museum of the Canadian Rockies (V653 / NG - 502, Vaux family)**

4. The applicant assumes all responsibility under terms of the applicable copyright laws of the country of use for reproductions acquired from the Whyte Museum. **Copyright compliance and clarification on any use of the reproductions is the responsibility of the Applicant.**
Please note: Particular attention should be addressed to images dated after 1948.
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Use of an image or voice of an identifiable individual in a manner that suggests association with, or endorsement of a product, service or agency is prohibited.
The Whyte Museum extends the rights of privacy to include images or sound recordings of sacred or ceremonial rites of First Nations and requires **permission from an authorized First Nation Band Elder** before releasing reproductions or approving use.
6. The applicant agrees to hold the Whyte Museum of the Canadian Rockies and its employees harmless against any and all claims arising or resulting from the use of the material and shall indemnify the Whyte Museum and its employees from any and all costs arising or resulting from any such use.

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- Research / personal use / private home interior décor - No **Permission for Use** application required.
- Publication / thesis / exhibition / presentation / interior décor (commercial) / advertising / products for re-sale - **Permission for Use** application required. See the **Permission for Use & Use Fee Rates** schedule for details.

I have read the conditions stated on this form and verify that the intended use(s) of all reproductions outlined here is reported accurately. By signing this order form, I accept personally and on behalf of any organization I represent, the conditions as set forth.

I understand that reproductions are based on the original document as it exists and are not enhanced or altered in any way.

Signature: _____

Name (print): _____

Acknowledged by (staff): _____

CASH or Cheque VISA MasterCard AMEX

Cardholder Name _____

Card # _____

Expiry date: ____ (month) / ____ (year)

Please print clearly

Ordered by _____

Mailing address _____

_____ **Postal Code** _____

Email: _____

Daytime phone: (____) _____

Pick-Up **Mail** **Email** : _____

Courier acct. # _____

Submit with payment to:

Archives & Library, Whyte Museum of the Canadian Rockies

P.O. Box 160 Banff, Alberta Canada T1L 1A3

Phone: 403-762-2291 ext. 335 / Fax: 403-762-2339

Email: archives@whyte.org

CD or Digital Print cont'd. **Archives and Library** Order Number

Supplement Page _____ of _____

Image identification # (e.g. V263/NA - 936)		Description: Accuracy of description, dates, photographer, etc. is the responsibility of the applicant.	Size: A / B/ C/ D	Cost
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