



Reproduction, Handling, Shipping Costs Archives and Library

Prices exclude Government Sales Tax, shipping and other fees – SEE PAGE 2

CD – Digital File

Scanned from negative, photographic print, textual document or transparency

Standard Resolution	Price	*Timeline
300 dpi @ 8 x 10" .tiff digital file	\$15.00 per image	10 business days
Rush service Maximum of 8 images. Not available for orders requiring a camera set-up fee.	\$30.00 per image	3 business days TIME PERMITTING

Custom High Resolution	Price	*Timeline
Custom high resolution dpi (.tiff) digital file Restrictions may apply.	\$30.00 per image	10 business days
Rush service Maximum of 8 images. Not available for orders requiring a camera set-up fee.	\$60.00 per image	3 business days TIME PERMITTING

PRINTS

Digital Print	Price	*Timeline
8 x 10" digital print on inkjet matte paper	\$20.00 per image	10 business days
11 x 14" digital print on inkjet matte paper	\$60.00 per image	10 business days
16 x 20" digital print on inkjet matte paper	\$100.00 per image	10 business days
Rush service Maximum of 8 images. Not available for orders requiring a camera set-up fee.	Price listed x 2	3 business days TIME PERMITTING

OTHER FORMATS

For other formats, please contact the Reference Archivist at (403) 762-2291 ext 335 or archives@whyte.org

***The timeline for completion of an order is not guaranteed due to the possibility of unforeseen circumstances. It is strongly advised to place orders well in advance.**

Shipping and Handling

- Orders are shipped by regular Canada Post, unless special arrangements have been made.
- Multiple orders are shipped together unless additional postage is paid.
- Prints are shipped flat.
- Shipping prices quoted are per package of up to 15 prints.

North America	\$10.00
Outside of North America	\$30.00
Special shipping arrangements Courier – client account number or credit card required	\$25.00 handling + all costs incurred
Oversize package greater than 15 - 18"	\$50.00 minimum
Email (email account, yousendit or FTP site)	\$ 5.00

Government Sales Tax - GST / HST

- GST 5% tax is charged on all orders delivered within Canada or HST of province.

Other fees and restrictions

- **Permission for Use** application and use fees may apply; see **Permission for Use Application**.
- Copyright, donor restrictions, and Whyte Museum policy restrictions may also apply. Contact the Archives and Library at (403) 762-2291 ext. 335 or archives@whyte.org for further information.
- Oversize items requiring a camera set-up are charged an additional \$75.00 / image. Not all oversize items may be reproduced **and must be approved in advance by the Archivist and Curator of Photography**. The timeline for completion is determined solely by the Curator of Photography and may take up to 6 months for completion of the order.
- **Artwork reproductions** are not included in this price listing. Contact Executive Director, Whyte Museum, for further information: (403) 762-2291 ext. 306 or info@whyte.org, attention Michale Lang.